

WACONDA UNIFIED SCHOOL DISTRICT NO. 272
708 Locust St.
CAWKER CITY, KANSAS

MINUTES OF THE REGULAR BOARD MEETING
DISTRICT OFFICE

Monday, July 11, 2022
6:00 P.M.

Board Members Present: Jessica Scott, Denise Schoen, Chandra Doane, Ian Frasier, Aaron Gasper and Brandi Duskie

Absent: Ashley Clausen

Administrator Present: Superintendent, Jesse Janssen

Jessica Scott called the meeting to order at 6:00 p.m., welcomed visitors and notified all that the meeting will be recorded.

Chandra Doane moved and Aaron Gasper seconded the motion to approve the Agenda as presented. Motion carried 6-0.

Brandi Duskie moved and Chandra Doane seconded the motion to approve the Consent Agenda as presented. Motion carried 6-0.

Consent Agenda:

Approve:

- Prior Month's Minutes
- Bills and Payroll

Appoint:

- o Board Clerk--Sandy Hake
- o Board Treasurer--Chelsa Anderson
- o Deputy Clerks--Connie Hardy & Jeremy Long
- o School Attorney--Darrell Miller
- o Food Service Determining Representative--Chelsa Anderson
- o Food Service Authorized Representative--Chelsa Anderson
- o Food Service Hearing Officer--Jesse Janssen
- o KPERS Representative--Sandy Hake
- o Section 7002 Authorized Representative--Jesse Janssen
- o Truancy Officers--Kayla Hamilton & Jeremy Long
- o Coordinator for Homeless Children--Jesse Janssen
- o Freedom of Information Officer--Jesse Janssen
- o Title IX and Section 504 Coordinator--Jesse Janssen
- o Transportation Director--Jesse Janssen
- o Transportation Coordinator--Kayla Hamilton

Approve:

- o Official Depository: State Bank of Downs
- o No Fees Charged for Facility Use
- o Fees for Copies: \$.10 Black & White, \$.30 Color, \$.10 Fax, \$15/hr. for Labor to Copy(½ hr. Min)
- o Petty Cash Accounts and Limits--Current Amounts: \$500 for Lakeside Jr/Sr High School, \$500 for Lakeside Elementary, \$500 for District Office
- o Activity Funds as in Prior Year
- o Establish Regular Board Meeting Time as 6:00 p.m. on the Second Monday of Each Month at the District Office
- o Establish the Official District Newspaper as the Downs News and Times and Cawker City Ledger
- o Waiver of Requirements for Generally Accepted Accounting Principles (GAAP)
- o Disposal of Old Records
- o Adopt 1,116 Hour School Year In Lieu of 186 Days for 2022-2023

Superintendent, Mr. Jesse Janssen began his report with Summer Project and Child Care Updates. The second grade classroom is ready for drywall, mud, carpet and paint which will begin soon. Carpet for other rooms in the district have been ordered and should be installed prior to the start of school. HVAC systems are on hold until the contractor has time available to install them. This can be done over weekends and during times where there will

be few interruptions to the classrooms. Vinyl fencing for the bus lot will be delivered soon. In regards to the Child Care facility, footings have been poured and cured so that when the building is delivered, the site will be ready. Delivery is scheduled for this week. Following placement of the building, decking and stairways can be built and attached so that approval from the Fire Marshall will be the only thing pending before KDHE will grant license approval.

Mr. Janssen briefed the board on the 2021-2022 Audit agreement as well as minor student handbook changes. He then discussed increasing driver's ed fees by \$25.00 per student to compensate for higher gas prices. Options for meal prices were provided to the board for further approval.

Superintendent Janssen then reviewed the NCKC4 budget. Each of the four districts in the cooperative received \$10,000 in Perkins grant money to help cover costs for equipment and supplies, AC/DC, multi meter training kits and professional development. The estimated cost per district is \$16,000.

Other items discussed were local school supply donations, and budget information.

Denise Schoen moved and Chandra Doane seconded the motion to elect Jessica Scott as the Board President for the 2022-2023 school year. Motion carried, 6-0.

Jessica Scott moved and Aaron Gasper seconded the motion to elect Brandi Duskie as the Board Vice-President for the 2022-2023 school year. Motion carried, 6-0.

Jessica Scott moved and Denise Schoen seconded the motion to elect Chandra Doane as the Representative to Smoky Hill ESC Executive Cabinet. Motion carried, 6-0

Jessica Scott moved and Ian Frasier seconded the motion to elect Ashley Clausen as the Board Member to KASB Governmental Relations. Motion carried, 6-0.

Aaron Gasper moved and Brandi Duskie seconded the motion to approve the 2021-2022 Audit Agreement as presented for \$8,650 with an additional federal audit cost of \$5,000 if warranted. Motion carried, 6-0.

Denise Schoen moved and Chandra Doane seconded the motion to approve the student handbook changes as presented. Motion carried, 6-0.

- Pg. 1 – Remove Rodney Hake and add Aaron Gasper as Board Member
Remove Tracey Brummer and add Cheisa Anderson as Board Treasurer
- Pg. 3 – Under "SIGN IN/SIGN OUT" REPLACE "The principal may require that students make up unexcused time" with "Reference to Consequences" under the section "Unexcused Absences".
- Pg. 10 – Under 9-12 Grade Policy – removed bullet 3 "Cell phones may be carried on the person but are not to be seen, heard, or used.
- Pg. 14 – Under Junior High & High School Extra Curricular Activity Eligibility #8 – remove the words "discrepancies occur" from the paragraph.
- Pg. 19 – Item #3 add email
Under Driver Education: Change the enrollment fee from \$150.00 to \$175.00 for students attending a school within the USD #272 boundaries and the enrollment fee from \$250.00 to \$275.00 for students who do not attend a school within the USD #272 boundaries

Ian Frasier moved and Aaron Gasper seconded the motion to approve raising the Driver's Education Fees from \$150.00 to \$175.00 for in-district students and from \$250.00 to \$275.00 for out of district students. Motion carried, 6-0

Brandi Duskie moved and Denise Schoen seconded the motion to approve Option 1 of the meal prices and to waive charges for Pre-K and Kindergarten milk for the 2022-2023 school year. Motion carried, 6-0.

Option #1	Elementary Breakfast	\$1.80	Elementary Lunch	\$3.05
	Jr./Sr. High Breakfast	\$1.80	Jr./Sr. High Lunch	\$3.20
	Extra Milk	\$.35		

Ian Frasier moved and Denise Schoen seconded the motion to approve the resignation of Darci Seehafer as Pre-Kindergarten teacher effective 2022-2023 school year and Mary Fisher-Rotman as FACS Mentor at the end of the 2022-2023 school year. Motion carried, 6-0. Both ladies were complimented on their jobs well done.

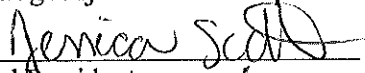
Brandi Duskie moved and Ian Frasier seconded the motion to approve Cassi Walsh as the Senior Class Sponsor, and Shelby Koetter as a Little Knights Learning Center staff member. Motion carried, 6-0.

Jessica Scott moved and Brandi Duskie seconded the motion to accept \$10,000 Perkins Reserve Grant money for draw down. Motion carried 6-0.

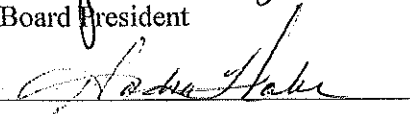
Chandra Doane moved and Aaron Gasper seconded the motion to approve the payment of \$16,000.00 for CTE Fees as presented. Motion carried, 6-0.

Jessica Scott moved and Ian Frasier seconded the motion to adjourn. Motion Carried 6-0.

Meeting Adjourned at 6:39 p.m.



Board President



Attest: Clerk